

**BUILDING REGULATIONS – Building Notice Electrical Works
(Domestic Electrical Works, where not undertaken by a “Competent Person”
The Building Act 1984 and The Building Regulations 2010 (as amended)**

This form is to be filled in by the person who intends to carry out the work or their agent. If the form is unfamiliar please read the reverse side or consult the office indicated over. **Please use block capitals.**

1	Applicants Details
	Name:
	Address:
	Post code: Tel: Mobile:
	Email:

2	Agent's Details (if applicable)
	Name:
	Address:
	Post code: Tel: Mobile:
	Email:

3	Location of Building to which the Work Applies
	Address:
	Post Code:

4	Details of Work to be carried out.
	NB. An electrical diagram and relevant calculations should be included with the application.

5	Additional Information
	This work is to be undertaken in isolation and by a person NOT registered with a “Competent Person Scheme”,
	Installation Date:

6	Charges
	Please state the estimated cost of the proposed work excluding VAT: £
	Building Notice Charge £ Plus VAT Total £

7	Statement:
	This notice is given in relation to the building work described and is submitted in accordance with Regulation 12(2)(b) and is accompanied by the appropriate fee.
	Name: Signature: Date:

8	for office use only:-
	Payees Name:- Receipt Date:- Received by:-
	Total Charge Paid inc. VAT £ Receipt No: Cash / Cheque / Card

Notes

1. The applicant is the person on whose behalf the work is to be carried out, e.g. the owner of the building.
2. One copy of this form should be completed and submitted with plans and particulars in duplicate in accordance with the provisions of Building Regulation 13.
3. Subject to certain exceptions, where Approved Document Part B (Fire Safety) imposes a requirement in relation to the proposed building work, two further copies of the plans which demonstrate compliance with the requirements of Part B should be deposited.
4. Subject to certain exceptions a Full Plans Submission attracts charges payable by the person whom, or on whose behalf, the work is to be carried out. Most charges are payable in two stages. The first charge must accompany the deposit of plans and the second charge is a single payment in respect of each individual building, to cover the basic site visits and consultations necessary for the work to be completed satisfactorily.
5. Charges are dependant upon the type of work proposed. The scale of charges and methods of calculation are set out in the Guidance Notes accompanying the Scales of Charge which are available on request or the Councils' website. chorley.gov.uk The Charge for Domestic Electrical Works only can be found in Table C
6. Charges: Table A: New Housing Table B: Extensions to Dwellings
 Table C: Alterations to Dwellings Table D: Extensions to Buildings other than dwellings
 Table E: Other work not covered by Tables A-D
7. Subject to certain provisions of the Public Health Act 1936 owners and occupiers of premises are entitled to have their private foul and surface water drains and sewers connected to the public sewers where available. Special arrangements apply to trade effluent discharge. Persons wishing to make such connection must give no less than 21 days notice to the appropriate authority.
8. Persons proposing to carry out building work or make a material change of use of a building are reminded that permission may be required under the Town and County Planning Act.
9. Further information and advice concerning Building Regulation and Planning matters may be obtained from Planning Services at the address shown

Chorley Council will use your information for processing your Building Regulation application in a manner compatible with the Data Protection Act. Any disclosures or sharing of information will only take place where required or permitted by law. For further information please visit chorley.gov.uk